

1 Minutes of the Centerville Whitaker Museum Board meeting held Tuesday, September 28, 2021  
2 at 5:00 p.m. in the City Hall Conference Room, 250 North Main Street, Centerville, Utah and via  
3 Zoom.

4  
5 **MEMBERS PRESENT**

6 Debbie Dahl  
7 Robin Jensen  
8 Jim Morgan  
9 Spencer Packer, Chair, arrived at 5:40 p.m.  
10 Nancy Smith

11  
12 **STAFF PRESENT**

13 Stephanie Ivie, City Council Liaison  
14 Jennifer Hansen, City Recorder  
15 Lisa Linn Sommer, Museum Director  
16 Connie Larson, Recording Secretary

17  
18 **DETERMINATION LETTER**

19  
20 Nancy Smith read the Determination Letter in accordance with Utah Code 52-4-207(4) of  
21 the Utah Open and Public Meeting Act that states according to the COVID-19 pandemic, the  
22 meeting may be held electronically.

23  
24 **MINUTES REVIEW AND ACCEPTANCE**

25  
26 Minutes of the February 23, 2021 meeting were reviewed. Jim Morgan made a **motion** to  
27 approve the minutes as amended. Debbie Dahl seconded the motion, which was passed by  
28 unanimous vote (4-0).

29  
30 Minutes of the March 23, 2021 meeting were reviewed. Debbie Dahl made a **motion** to  
31 approve the minutes as written. Robin Jensen seconded the motion, which was passed by  
32 unanimous vote (4-0).

33  
34 Minutes of the June 22, 2021 meeting were reviewed. Nancy Smith made a **motion** to  
35 approve the minutes as written. Jim Morgan seconded the motion, which was approved by  
36 unanimous vote (4-0).

37  
38 **DIRECTOR'S REPORT**

39  
40 **Project Review - Completed**

41 Lisa Linn Sommer, Museum Director, reported there have been several projects completed  
42 at the Museum in the past 18 months with CLG grant money. Alena Franco and Lisa Buckmiller  
43 from the State Historic Society did a walkthrough of the Museum to see what has been done with  
44 the CLG money, and they were very pleased with the work that has been completed.

1 The west rain gutters are completed, and the inside insulation has been finished inside the  
2 summer kitchen. The tongue and groove were completed with the RAP money, and the new water  
3 feature with a pump for children is done. The summer kitchen is almost completed, and the stove  
4 will be finished when the pipes have been installed. Work is currently being done on the chimney  
5 to make it more of the time period with shrouds and caps to hide the modern HVAC pipes. The  
6 State is pleased with the work that has been done, and they asked for the CLG grant to be submitted  
7 again in the spring to continue the work at the Museum.

#### 8 9 Volunteer Report

10 There is a need for more docents at the Museum. Docents are asked to work three to six  
11 hours a week, and Board members were asked to think of individuals who have an interest in  
12 history that might be an asset to the Museum. A request for volunteers will be added to the "Just  
13 Serve" website.

#### 14 15 Archive Update

16 Claudia Cole has done an amazing job of digitizing the records at the Museum. Alan from  
17 the State Archives said he is very pleased how the Museum is preserving Centerville's history.  
18 Lisa Sommer is doing a monthly report on the activities at the Museum for the City Manager, and  
19 she will also send this report to staff and Museum Board members. There have been 400 visitors  
20 at the Museum since it opened this year, and there was a DUP and an LDS Young Men tour group  
21 recently.

#### 22 23 Garden

24 All of the garden plots were leased out this season. Extra produce from the gardens were  
25 donated to the Food Bank, and the herb garden did very well this year. There are extra pumpkins  
26 for people to take at no charge.

#### 27 28 **POSSIBLE WHITAKER MEDIA PAGES**

29  
30 Lisa Linn Sommer reported that Bryce King is the new City Recreation Coordinator. He  
31 will also be the coordinator for the social media website. The Board discussed having a Facebook  
32 page for the Whitaker Museum and their own webpage, which Mr. King would manage.

#### 33 34 **HAUNTING AT THE MUSEUM**

35  
36 Lisa Linn Sommer reported the attendance at the Story Telling events this year have been  
37 well attended. The next Story Telling event will be on October 12<sup>th</sup> from 7:00 p.m. to 8:30 p.m. at  
38 the Museum. There will be a bonfire and refreshments. There will be three story tellers who are  
39 members of a guild that do storytelling, and they will be family friendly stories.

#### 40 41 **CALENDAR OF EVENTS FOR 2022**

42  
43 Lisa Linn Sommer said there is an SUP group that will talk about Centerville's history, and  
44 Carl Belling will be talking about mountain men.



John Clark would like to talk about Zions Park. Board members were asked to think of names of people who could do the Story Telling events. This item will be discussed at the next meeting.

**CHRISTMAS AT THE MUSEUM**

The Board discussed if Christmas activities should be held at the Museum for 2021. This item will be discussed at the next meeting.

**REVIEW AND REVISE 5, 10, 20 YEAR PLAN FOR THE WHITAKER MUSEUM.**

This item will be discussed at the next meeting.

**BOARD MEMBER REPORTS**

Lisa Linn Sommers asked Robin Jensen to go through the books at the Museum.

**At 5:40 p.m., Chair Spencer Packer arrived at the meeting.**

Nancy Smith asked Board members to help find people to volunteer at the Museum.

Debbie Dahl asked if the CLG paperwork has been submitted. Lisa Linn Sommer said the paperwork has been submitted, and the full amount of \$9,100 was received. The application for the CLG grant for 2022 must be submitted by February 2022. The State is pleased with how the Museum has used the grant money.

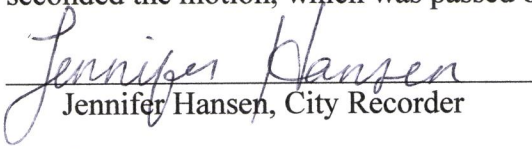
Chair Spencer Packer said the State has been very complimentary of how the grant money has been used, and of the work Lisa has done at the Museum. He also thanked Lisa for her work at the Museum.

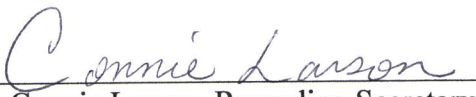
**NEXT MEETING**

The next Whitaker Museum Board meeting will be held on Tuesday, October 26, 2021 at 5:00 p.m. at City Hall.

**ADJOURN**

At 5:45 p.m., Chair Spencer Packer made a **motion** to adjourn the meeting. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).

  
Jennifer Hansen, City Recorder

  
Connie Larson, Recording Secretary



11-04-2021  
Date Approved